

Meeting Minutes - June 10, 2009
Enfield Room, Enfield Town Hall

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1. **Call to Order:** 7.02 pm
2. **Roll Call:** Asst. Chief Nabors, Comms. Alaimo & Hemmeler, M.Ryan
Also present were Attys Gladke & Mehta (Shipman & Goodwin) and
Republican Registrar of Voters David Wawer. Dave Pacheco, architect.
Chief Alaimo was on vacation. Comm. Dodd not yet arrived.
3. **Election of Officers:** it was agreed to pass on this agenda item until
Comm. Dodd arrived.
4. **Approval of meeting minutes from May 13th regular meeting** - it was
agreed to pass on this agenda item until Com. Dodd arrived.
5. **Public Communications** - none
6. **Commissioner Communications** - none
7. **Correspondence** - none. Secy. Passed around copies of recent newspaper
articles re: passing of the 2009/2010 budget and the passing of the bill
allowing landlords to vote on department issues
8. **Secy/Treasurer's report** - Lagana & Co. has started the 2008/2009
audit: Due to increased incidents Workers Comp. rates have increased since
the budget was set. Our agent is exploring other companies to see if we can
get a cost reduction. Motion by Comm. Hemmeler, 2nd by Comm. Alaimo to
accept the treasurer's report.
9. **Fire Marshal's report** - April & May reports submitted. Comm. Hemmeler
asked if the Department compares its performance /incidents with other
departments. A/C Nabors replied that could be done if requested, but F.M.
Censki's reports show month to month and previous year comparisons within
the department. A/C Nabors noted that PTI Industries is transferring into
the district from Shaker Pines.
F.M Censki attended an FBI training class this past month on arson
investigation.

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Comm. Hemmeler asked whether the department charges for building inspections. Answer - no.

10. Chief's Report - given by A/C Nabors - Chief Alaimo is on vacation.
 - P & Z voted to approve the special use permit for the new fire station proposal
 - Busy weekend for the dept: public safety awareness events at Barnes & Noble and the Credit Union.
 - Ladder truck training on-going. Should be ready for service in approx. 2 weeks. Capt, Pliszka is preparing a punch list for corrections by Sutphen.
 - Pick-up truck was damaged slightly - paid for repairs directly rather than use the insurance.
 - A/C Nabors attended the Mayor's Advisory Council Mtg, this quarter: the focus of the meeting was Fire Service in Enfield. The public's main concern was mutual aid and safety, with some questions on the variable tax rates in each district.
 - An explosive device was safely defused in the district on Tuesday. F.M. Censki gave assistance to the State personnel.
 - The Building Grant application opens up tomorrow at 9.00 am - the deadline for response is July 10th.

11. Old Business - Project Communications - Dave Pacheco

- a) Wetlands Approval obtained
- b) ERSC recommendation for the project

P & Z APPROVAL ALSO OBTAINED. All of these are necessary for the grant application.

Comm. Dodd arrived 7.32 pm. Consensus to return to items #2 and #3

3. Election of Officers FY 2009/2010: motion by Comm. Hemmeler, 2nd by Comm. Dodd to elect Comm. Alaimo as Chairman. Passed 3-0
Motion by Comm. Hemmeler, 2nd by Comm. Dodd to elect Monica Ryan as Secretary/Treasurer. Passed 3-0.

Republican registrar of voters David Wawer administered the oath of office to Comms. Dodd and Hemmeler.

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4. Approval of 5.13.09 meeting minutes: Comm. Dodd asked about the new hire - FF Miarecki started with the dept on 6/1/09, is assigned to D Group and is currently in training. Comm. Dodd asked for elaboration on Q-Alert. A/C Nabors gave an overview of the service. He also has set up department e-mails for the new commissioners.

Motion by Comm. Dodd to have the minutes stand as printed with the addition of the new hire info and the e-mail addresses.

12. New Business:

a) Special Act status update - Special Act #09-5 changes the elector class to include property owners as well as residents of the district. Discussion followed on how to ensure that all eligible voters can be verified, how all eligible voters can be notified (newspaper notice), how to avoid double-voting. Comm. Alaimo asked if voting hours can be expanded/ Atty Gladke to research the answer.

b) Presentation on project and grant - Dave Pacheco discussed important points in grant application

- Emphasis on depressed areas
- Permits should be in place for land /land use
- Project capable of starting immediately "shovel ready"
- Completion in 36 months
- EMS/Mutual aid services should be part of dept. make-up.
- No vendor assistance with the grant
- Not all items will e covered by the grant funds
- How much % wise will the district commit to the project

Enfield Builders gave an overview on the function of a general contractor in projects of this size and complexity. They have acted as general contractor on fire department projects.

Discussion followed on bidder requirements/qualifications: the consensus from the Commissioners was that this position must and will go out to bid.

c) Atty Gladke asked the commissioners to think about how much the district will ask the taxpayers to finance. The application process will help determine what federal and local funds will be. Dave Pacheco will have an estimate of costs for the district by June 19th

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d) Motion by Comm. Dodd to schedule an informational meeting on Tuesday June 23rd 6.00pm - location TBD, 2nd by Comm. Hemmeler passed 3-0. - A/C Nabors to check on possibility of E-TV broadcasting the meeting.

e) Resolution to appropriate funds from the Bldg. acct. to move to the checking account for architect's fees and other expenses related to the project. Motion to approve by Comm. Dodd, 2nd by Comm. Hemmeler, passed 3-0.

13. Public Communications:

Mike Stone, 1 Claremont Ave asked if the Special Act can be put on the department's web-site. Also can notice of approvals and details of the project status be posted to the web-site. Would like the TOE to have a schedule of events on its Q notice.

Tom Brocuglio - Dept. FF/ Union President, asked where exec. session minutes are filed. Answer - no minutes are taken in exec, sessions. Mr. Brocuglio had questions on department protocol for grievances, complaints. Comm. Dodd stated that he believes that Mr. Brocuglio's issues do not belong in Public Communications. Atty. Mehta added that these issues should be addressed at collective bargaining time.

Mr. Brocuglio asked that agenda item #17 be moved to follow Public Communications. Motion by Comm. Dodd to move the item, 2nd by Comm. Hemmeler, passed 3-0.

14. Use of Fire Dept. Vehicles: sign-out sheet for use of the Ford F250 truck was recently updated to better identify what the truck is being used for. FF Brocuglio objects to the level of detail. Comm. Alaimo asked why the issue has been raised and A/C Nabors replied that the privilege of using the truck for personal use is being abused. After some discussion the commissioners asked A/C Nabors to have the supervisors draw up a policy and the commissioners will review it. Comm. Dodd reminded everyone that the new form should have a revision date.

Break called at 10.40 pm.

15. Possible action to set date for next Board of Comms. meeting - a Board meeting date to be set up once the grant information becomes available.

16. Motion by Comm. Dodd, 2nd by Comm. Hemmeler, passed 3-0, to go into Executive Session to discuss strategy for Collective Bargaining

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17. No votes/action taken regarding Exec. Session

18. Motion by Comm. Dodd, 2nd by Comm. Hemmeler, passed 3-0 to go into Executive Session to discuss pending claims and litigation.

19. No votes/action taken regarding Executive session.

Motion to adjourn by Comm. Dodd, 2nd by Comm. Hemmeler passed 3 - 0 .

11.59 pm